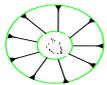


Project: “Strengthening the capacity of Great Ape conservation organisations: PCLG Cameroon 2013-2015”.

Meeting of Tuesday 31 December, 2013

(Yaounde – NESDA-CA Office: 15:00–18:00)



Network for Environment And Sustainable Development In Central Africa (NESDA-CA)



Groupe de Réflexion et d'Echange sur la Gouvernance des Forêts

Agenda:

- 1) Introduction
 - Context
 - Background
 - Welcome word from chairperson
 - Participants
- 2) Review of project
 - Presentation of the project
 - Observations
 - Validation and signature
- 3) Closing remarks

I – Introduction

1. Context

On 29th December, 2013 GREG-Forêts' members met in order to examine, complete, finalise the draft contract with PCLG, and sign it. Participants (see attendance list), effectively went through the draft received from IIED; agreed on the general terms and conditions proposed; and finally signed it.

2. Background

The GREG-Forêts has a reasonable experience working with IIED since 2006 on a major project executed by GREG-Forest in Cameroon, titled '*Social Justice in Forestry*'. During the last half of 2013, PCLG, an arm of IIED contacted GREG-Forest for the two parties to jointly execute a project titled "*Strengthening the capacity of Great Ape conservation organisations: PCLG Cameroon 2013-2015*".

3. Welcome word from chairperson

Madam Ndo in her welcome statement thanked all GREG members present at the meeting and presented her excuses for the sudden invitation at such a time of the year when members are on Christmas break. Mme Ndo called on participants to be committed and effectively contribute to ensure a smooth execution of the PCLG project in the same manner as they did with the 'Social Justice in Forestry project' that just rounded off. She called on all participants to critically examine the draft project document so as to make meaningful suggestions and contributions where necessary to enable our group have a common understanding of the project whose execution begins in the weeks ahead.

II – Review of project

1. Presentation of the project

The coordinator Mme Ndo presented the 16 pages draft project contract titled "Strengthening the capacity of Great Ape conservation organisations: PCLG Cameroon 2013-2015" to GREG members. She highlighted the key issues on the contract: Grant condition, grant period, the terms of reference and the grant value, project work plan etc...The content of the draft contract was very much appreciated by GREG members who examined the document and each made observations and comments for the amelioration and subsequent signing of the final contract.

2. Observations

After presenting the draft contract, participants each spent some time to read through the document for a better understanding. After closely reading through the document, members entered into a general and interactive discussion and observation phase intended to make inputs on the document where necessary. The following comments were made:

- It was observed that it will be difficult to hold a physical meeting with FGLG Uganda considering the current budget, the rest can be done without problems;
- The group reviewed the timescale to match new dates/periods with the signature of the contract, i.e. instead of planning beginning of activities in December, 2013 this has been shifted to January, 2014 and onwards for the rest;
- As concerns the policy brief, the group agreed on the idea, even though some minor worries were raised with regards to this deliverable (cost and time-consuming) that was not in the initial proposal;
- Members identified the issue of per diem raised in the draft contract. They wanted some clarifications from the PCLG team on their understanding of what they meant by per diem in the document.

3. Validation and signature

After a general observation and comments from all participants, the document was unanimously adopted, and the team coordinator of NESDA-CA, Mme Ndo signed the document on behalf of GREG-Forest.

III – Closing remarks

Mme Angeline Ndo thanked all participants for their availability and effective contributions that led to the effective signing of the final contract. She urged participants to get ready to contribute in the execution of the project which takes off in January 2014. She declared the meeting closed and wished a very happy and prosperous new year 2014 to members.

Done in Yaoundé, the 4th of January 2014

By Stanley Dinsi