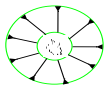


Project: “Strengthening the capacity of Great Ape conservation organisations: PCLG Cameroon 2013-2015”.

Meeting of Wednesday 29 January, 2014

(Yaounde – NESDA-CA Office: 14:00–17:00)



Network for Environment And Sustainable Development In Central Africa (NESDA-CA)



Groupe de Réflexion et d’Echange sur la Gouvernance des Forêts

Agenda:

1. Introduction
 - Welcome word from Chairperson (Angeline Ndo)
 - Quorum verification
2. Report back
 - Review of minutes of last meeting
 - 2014 work plan implementation
3. AOB
4. Closing remarks

1. Introduction

a. Welcome word from Chairperson (Angeline Ndo)

In her welcome word, Ms Angeline Ndo, Chairperson of the meeting and Coordinator of NESDA-CA, thanked the members present and extended to all her best wishes for the New Year 2014, on behalf of GREG-Forêts and NESDA-CA. Then she informed participants that the first payment installment was received from the UK, so the work could effectively start. She expected all and everybody to do the work as planned so that we can meet our objectives.

b. Quorum verification

Due to limited funds assigned to the project, meetings will hold with limited members according to activities to undertake. The current meeting therefore regrouped five participants including four GREG-Forêts' members and one NESDA support staff. See attendance list.

2. Report back

a. Review of report of last meeting

The report of the meeting of 29 December, 2014 was reviewed and adopted by participants in attendance. This meeting was the first as concerns the PCLG project contract. See report attached.

b. 2014 work plan implementation

Activity 1.1: Carry out a desk and an institutional research to map conservation organizations in Cameroon

- This activity has been organized as follows:
- Terms of Reference (ToR) are already written and validated (29 Jan., 2014)
- Consultancy contract is already signed (29 Jan., 2014)
- Desk research timeline: 3 weeks (28 Feb., 2014)
- Data analysis: 2 weeks (14 March, 2014)
- 1st draft report to GREG members for inputs: 1 week (20 March, 2014)
- Final draft to validate: 1 week (27 March, 2014)
- Translation into English: end March, 2014.

Activity 3.1: Develop communication/dissemination strategy for the project

This activity has been organized as follows:

- ToR to build (William Mala) and circulate to GREG members for inputs: 4 Feb., 2014
- Recruitment of a professional Communicator (limited bidding) with a shortlist of 3 candidates: 17 Feb., 2014
- Final recruitment and contract signed with Communication Consultant: 20 Feb., 2014

c. Next agenda

The number of coordination meetings initially scheduled will certainly be reduced due to budget constraints. Therefore, some working sessions will be replaced by online exchanges/inputs.

Expected activity as follows:

1. Exchange the first results with Uganda, including ToR (Desk Research & Institutional Research; Communication Strategy): March., 2014
2. Next coordination meeting: March, 2014

3. 1.2: Organisation of wide consultative seminar from final report 1.1 (April, 2014)
4. 1.3: Seminar results to share with policy makers (April-June 2014)

3. AOB

NTR.

4. Closing remarks

Ms Angeline Ndo thanked all participants for their availability and effective contributions. She urged participants to kick off their work and ensure they respect the calendar for deliverables to be achieved. There being no more issues to discuss, she declared the meeting closed and wished a prosperous work to members.

Done in Yaoundé on 30 January, 2014

By Angeline Ndo